



<Insert Date>

<Insert Company Name >

<Insert Street Address>

<Insert City, State, ZIP>

Dear Employer:

An order to withhold the wages of <Taxpayer Name> has been granted, due to unpaid delinquent taxes owed to the Indiana Department of Revenue. Our records indicate your company currently employs <Taxpayer Name>, whose Social Security number ends with <XXXX>.

Under Indiana law 6-8.1-8-8, you are required to withhold disposable wages for payment of the employee's tax warrant and judgment. This order is to withhold 25 percent of the employee's gross wages.

Withholding is to begin the first pay period after the issuance of this order. Please send the garnishment payment to:

**Premiere Credit of North America, LLC
P.O. Box 19309
Indianapolis, IN 46219-0309**

To ensure credit to the proper account, please include the employee's name and Social Security number.

The total amount currently owed is \$<Amount owed>. Because interest will accrue until the debt is paid in full, please do not end garnishment unless notified by Premiere Credit of North America.

Premiere Credit of North America, LLC., is a collection agency hired to assist the Indiana Department of Revenue in collecting outstanding warrants. For confirmation of our agency's partnership with the Indiana Department of Revenue, please visit their Web site at www.in.gov/dor

If you have any questions please contact Premiere Credit of North America, LLC by calling 877-277-2849.

Sincerely,

Duane Wagner
Collection Manager
Premiere Credit of North America, LLC